

Whatcom County Fire District 4

Meeting Minutes of the Board of Commissioners

January 12, 2010

The regular meeting of the Board of Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Mary Beth Neal, Harry Andrews and Steve Ness; Board Secretary Kris Parks, Fire Chief Bill McLaughlin, staff and members of the district.

Commissioner Ness called the meeting to order at 12:05 p.m.

Commissioner Ness welcomed Harry Andrews to the Board of Fire Commissioners.

PUBLIC COMMENT

None.

ELECTION OF A CHAIRMAN

The Board asked for nominations for the year 2010 for the position of Chairman of the Board. Steve Ness was nominated; all are in favor and voted for Steve Ness as Chair of the Board for the year 2010 and for Mary Beth Neal as the second Chair.

CONSENT AGENDA

A: Meeting Minutes from December 07, 2009 - Relief & Pension Meeting

Chief McLaughlin moved to approve the meeting minutes from the Relief & Pension Meeting on 12/07/09. Commissioner Ness seconded; motion passed.

A: Meeting Minutes from December 07, 2009 - Regular Board Meeting

Commissioner Ness moved to approve and seconded the meeting minutes from the Regular Board Meeting on 12/07/2009; motion passed. Note: Commissioner Neal was not present at the board meeting and Commissioner Wright who was present does not hold the position as commissioner anymore.

A: Meeting Minutes from December 14, 2009 - Special Meeting

Commissioner Ness moved to approve the meeting minutes from the Special Meeting on 12/14/2009. Commissioner Neal seconded; motion passed.

B: Vouchers

Payments for water and to Sea Western were explained to the Board by Chief McLaughlin. Commissioner Ness moved to approve the vouchers. Commissioner Neal seconded; motion passed.

MONITORING FIRE CHIEF'S PERFORMANCE

Nothing at this time.

ENDS

Nothing at this time.

GOVERNANCE PROCESS

Board Action Requests:

Budget adjustments for Life Insurance, Employee Assistance Services and the General Election Share

Chief McLaughlin informed the Board about the board action requests. Commissioner Ness moved to approve the board action requests. Commissioner Neal seconded; motion passed.

Board Action Request:

Automatic First Response and Mutual Aid Agreement

Chief McLaughlin informed the Board about the board action request. Commissioner Ness moved to approve the agreement. Commissioner Ness seconded; motion passed.

Fire Engine Financing

The Chief provided the Board with financing information. The district has to encumber reserve funds equivalent of two vehicle payments of E12 until it is sold. Motion: Commissioner Ness moved the motion to encumber \$120,422.08, equivalent of two annual apparatus payments, in the reserve fund until Engine 12 is sold. Commissioner Neal seconded; motion passed.

Commissioner Ness informed Commissioner Andrews regarding a survey of the membership. Chief McLaughlin informed the Board about the return of the comment cards from the residents we provided service to and that the district received a lot of positive comments. Commissioner Andrews stated that the residents want to be part of the process. The Chief informed that the survey for the residents of the district will start soon with information to the residents in the next newsletter.

BOARD SCHEDULE

The next board meeting is scheduled for February 9th at 12:00 p.m.

The meeting schedule for 2010 is as follows:

March 9 th	6 p.m.
April 7 th	12 p.m.
May 4 th	12 p.m.
June 7 th	12 p.m.
July 6 th	6 p.m.
August 9 th	12 p.m.
September 7 th	6 p.m.
October 6 th	12 p.m.
November 9 th	12 p.m.
December 7 th	12 p.m.

BOARD MEETING EVALUATION

Nothing at this time.

FIRE CHIEF'S OPERATIONAL UPDATE

Nothing at this time.

The Board called an executive session for 75 minutes, from 12:45 p.m. – 2:00 p.m. to discuss personnel matters. The regular board meeting resumed at 2:00 p.m.

The meeting was adjourned at 2:01 p.m.

Steve Ness, Commissioner

Kris Parks, Board Secretary

Motions and Directives:

The Board asked for nominations for the year 2010 for the position of Chairman of the Board. Steve Ness was nominated; all are in favor and voted for Steve Ness as Chair of the Board for the year 2010 and for Mary Beth Neal as the second Chair.

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