

Whatcom County Fire District 4

Meeting Minutes of the Board of Commissioners

February 09, 2010

The regular meeting of the Board of Commissioners was held on the above date at the district office. Those who attended were as follows: Commissioners Mary Beth Neal, Harry Andrews and Steve Ness; Board Secretary Kris Parks, Fire Chief Bill McLaughlin, staff and members of the district.

Commissioner Ness called the meeting to order at 12:00 p.m.

PUBLIC COMMENT

None.

CONSENT AGENDA

A: Meeting Minutes from January 12, 2010 – Regular Board Meeting

Commissioner Ness moved to approve the meeting minutes from the Regular Board Meeting on 01/12/10. Commissioner Andrews seconded; motion passed.

A: Meeting Minutes from January 28, 2010 - Special Meeting

Commissioner Ness moved to approve the meeting minutes from the Special Meeting on 01/28/2010; Commissioner Andrews seconded; motion passed.

B: Vouchers

Payments to Sea Western and Zervas Group Architects were explained to the Board by Chief McLaughlin.

Commissioner Andrews moved to approve the vouchers. Commissioner Neal seconded; motion passed.

MONITORING FIRE CHIEF'S PERFORMANCE

1.1 Timely, Consistent and Effective Response

Chief McLaughlin handed out update information on the Baseline Ends Policy 1.1 and explained the changes in the incident reporting system which shows more accuracy in the data. This report includes the following for Fire Responses, EMS Responses and Other Services.

I. Interpretation of Ends Statement

II. Report of Compliance

- A. Timely and Consistent Response to Calls for Services
- B. Effective Response to Calls for Services

III. Predicted Consequences of Non Compliance

IV. Steps Necessary to Achieve Compliance

The Board thanked the Chief for the Baseline Ends Policy 1.1. Report.

Chief McLaughlin will do more research regarding the cost for the medical tests to adopt NFPA 1586 Standard on Medical Examinations. The Board and the Chief also discussed the Operational Policy 101 – Level of Service.

ENDS

Nothing at this time.

GOVERNANCE PROCESS

Survey:

Commissioner Ness informed the Board about the membership survey. The survey will be conducted online and the process should take about two weeks.

BOARD SCHEDULE

The next board meeting is scheduled March 9th at 12:00 p.m.

The April meeting is scheduled for April 7th at 6 p.m.

BOARD MEETING EVALUATION

Nothing at this time.

FIRE CHIEF'S OPERATIONAL UPDATE

The routine maintenance was done on the 1994 Darley and the estimated repair cost is \$25,000. The vehicle was put in reserve status. The Chief stated that one option would be to keep Engine 12 and sell the 1994 Darley.

The Board called an executive session for 40 minutes, from 1:20 p.m. – 2:00 p.m. to discuss personnel matters. The regular board meeting resumed at 2:00 p.m.

The meeting was adjourned at 2:01 p.m.

Mary Beth Neal, Commissioner

Kris Parks, Board Secretary

Motions and Directives:

Commissioner Ness moved to approve the meeting minutes from the Regular Board Meeting on 01/12/10. Commissioner Andrews seconded; motion passed.

Commissioner Ness moved to approve the meeting minutes from the Special Meeting on 01/28/2010; Commissioner Andrews seconded; motion passed.

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